

## **Lockridge Forest Swim & Tennis Club, Inc.**

### **Rules and Regulations**

The following Rules and Regulations are for the protection and benefit of all Members. Each Member is responsible for understanding the rules and ensuring their children and guests understand them. Questions regarding rules interpretation and their enforcement should be forwarded to the Board of Directors at [www.lockridgeforestswimtennis.com](http://www.lockridgeforestswimtennis.com) under the Contact tab. Your suggestions and recommendations are encouraged and welcomed. Please avoid confrontations with responsible officers and employees in their enforcement of these rules.

#### **Club Use Liability Waiver:**

**The Club assumes no responsibility, and Members or their guests shall have no claims against the Club, for any accident or injury to any person or their property. All persons using the Club's facilities do so at their own risk. Only Members who have paid their dues in full and remain in good standing and authorized guests shall be permitted to use the Club's facilities. The Club Use Liability Waiver is documented in the Club Bylaws paragraph 6.10 is in affect for all persons using the club facilities.**

**Important – USE THE FACILITY / POOL AT YOUR OWN RISK. COVID-19 COULD BE PRESENT**

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## COMMON CLUB RULES AND REGULATIONS

**NOTE: Residents of Lockridge Forest who are not members of the Swim & Tennis Club and any other non-members are not permitted, other than member guests, to use any part of the facility or attend any function held at the facility without permission by a majority vote of Board members.**

A member is anyone who resides in a household for which the appropriate dues have been paid. A guest is anyone visiting a paid household, or an individual who lives outside of Lockridge Forest and has been invited by a member to join them using the facility. Persons living in Lockridge Forest who are not part of a dues paying household cannot be guests without prior approval of the Board.

1. Club operating hours are Sunday to Thursday 8:00 AM to 10:00 PM and Friday to Saturday 8:00 AM to 11:00 PM except for scheduled events, functions where a facility has been reserved by a member and approved by the Board. No loitering on Club property during non-operating hours.
2. Relatives and friends are permitted to use the facilities at any time while accompanied by a member.
3. For Club Rules an adult is anyone 18 years old or older.
4. Profane or abusive language, gross behavior, or unsafe conduct which in the opinion of the Pool Manager, any Board member, or lifeguard on duty is unacceptable or unsafe may result in the temporary or permanent suspension of that Member or child.
5. Consumption of alcoholic beverages on Club property is a matter of personal preference. A person showing signs of intoxication may be asked to leave the Club facilities and is subject to suspension and/or expulsion. No person younger than 21 years old shall be allowed to bring or consume any alcoholic beverage on any part of the club's premises.
6. Any person(s) using illegal drugs on Club property may be reported to the proper authorities and subject to immediate suspension and/or expulsion from the CLUB.
7. All trash, including cigarettes, is to be discarded into a proper disposal container. Large items such as pizza boxes, cake boxes, etc. should be discarded directly in the dumpster to minimize bees and hornets around trash receptacles. Trash receptacles are to be emptied when full and receptacles relined for next use. Take trash to the dumpster for discard.
8. **MAXIMUM VEHICLE SPEED ON THE CLUB PROPERTY IS 10 MPH.**
9. Licensed vehicles, including motorcycles and minibikes, operated by licensed drivers including unlicensed vehicles such as golf carts can park in authorized club parking area. Do not park on road, parking lot shoulders, or grass at any time.
10. In general, vehicles are not permitted to use the Taj as a parking area, except for golf carts, vehicles transporting a handicapped person(s), and individual vehicles needed to drop off or pickup supplies for an event.

11. Bicycles, when parked, must be in bike rack if provided. If no bike rack is provided, the designated bike parking area is adjacent to the main pool entry gate.
12. No person shall take any article belonging to the Club away from the Club premises, without prior approval from a board member.
13. Unleashed dogs are allowed on Club property only with attentive owners. If members present are uncomfortable with the dog(s) being off leash, a leash must be used. All persons with dogs on club property are responsible for cleaning up after them. Please use extra caution when large groups or children are present. Many small children are frightened of dogs of all sizes. **Pets are expressly prohibited inside the fenced pool area and tennis courts.**
14. A Member who damages or defaces Club property will be responsible for the repair or replacement of same. In the case of children, parents will be responsible for all costs. In the case of guests, the Member is ultimately responsible for all costs.
15. Climbing over the pool enclosure fences is forbidden and may result in suspension of pool privileges.
16. **Security of the CLUB Property is the responsibility of ALL Members.** Members must abide by the rules regarding locking the tennis courts after use, locking the main pool gate (last to leave pool), and locking the property entry gate at the top of the hill (last vehicle leaving property regardless of time of day).

## POOL HOURS

1. Effective with the 2023 season, normal pool hours for all Members shall be from 8:00 AM until dusk, unless otherwise posted by the Board of Directors.
2. Effective with the 2023 season, guarded pool hours for all Members shall be 12:00 noon - 8:00 PM daily. No lifeguards will be on duty at other times unless a special event is planned, and lifeguards are contracted for the event.
3. All non-lifeguarded hours are "Swim at Your Own Risk".
4. Special events planned by the board may temporarily change existing schedules, but such activities will be posted on the website at [www.lockridgeforestswimtennis.com](http://www.lockridgeforestswimtennis.com).

## POOL GUEST(s)

1. Non-member residents of Lockridge Forest may NOT be the guest of a member or use any club facility except as approved by the current Board of Directors. Members who knowingly violate this provision may face suspension of their member privileges as determined by the Board of Directors.
2. Pool guests must be accompanied by a member. The member must pay the appropriate guest fees as determined by the current board of directors. There is one (1) exception:

- a. The “guest” is a caregiver and has been employed or requested by a member to supervise their child/dependent, and the board of directors has granted permission to the member and caregiver.
3. When bringing (10) or more guests to the pool, prior approval must be obtained from current board of directors to ensure adequate accommodations are available and necessary lifeguards are on duty.
4. No guest shall attend more than once per week. A guest is defined as all non-dues paying persons. Members having guests is included as part of the membership fee, but frequently inviting the same guest is a violation of this policy and the Member may be required to pay a guest fee as determined by the current Board of Directors.

## **GET TOGETHERS and PARTIES**

**If you are inviting 10 or more guests to a gathering or birthday party at the pool, it is recommended that you reserve either the Taj or tennis pavilion for your group to ensure adequate tables and chairs remain available for our membership using the pool.**

1. Facility reservations are first come first served. Availability can be checked on the Facility Reservation Guidelines & Calendar on our club website.
2. There may be a reservation fee and/or deposit required. The current Board of Directors will establish this fee/deposit. If a required deposit is not received there is no guarantee that the area will be available for your party.
3. Reservations for the Tennis Pavilion and Taj building for birthdays and other functions must be requested online. See our website for information regarding use guidelines and to request a reservation.  
<https://www.lockridgeforestswimtennis.com/facility-reservation-guidelines-calendar.html>
4. If needed, KEYS will be issued within 48 hours in advance of your party. If keys were issued, they will need to be returned as well. If the club keys are lost there will be \$15 lost key charge.
5. For your deposit to be returned, conditions outlined in the Facility Reservation Guidelines on our club website must be followed.
6. For birthday parties and other events, the board must be informed of the approximate number of guests who will be attending; how many are members, how many are nonmembers, how many adults; how many children; and how many will be swimming.
  - a. At least one Member of the group must be a Club member in good standing and must be present at the function.
  - b. Residents of Lockridge Forest who are not members of the Club are not permitted to attend without expressed permission by the Board.
  - c. All Club By-laws and Pool Rules and Regulations of the pool are to be enforced.
7. The host member must inform non-member guests of the Club's Use Liability Waiver.

8. Guests of the party are permitted to swim as guests of the host member in attendance of the party/gathering under the following conditions:
  - Depending on the number of guests who will be using the pool, there may be a requirement for additional lifeguard(s) to be on duty.
  - Lifeguard(s) must be acquired through the Pool Management Company and paid for by the member (dependent on swim load). **See Pool Birthday Parties on the Sweetwater Pool Management website.** <https://www.sweetwaterpools.net/>
  - Please complete the pool party request ASAP with Sweetwater Pool Management using the link below. If an extra guard(s) is required and is not or cannot be provided, non-member guests will not be permitted to swim without express permission from the board of directors. <https://www.sweetwaterpools.net/pool-parties/pool-party-request-form/>
  - It is the responsibility of the person hosting the party to arrange and pay the fee directly with Sweetwater Pool Management for having an additional lifeguard.
9. Contact us via email request to lockridgeforestswimtennsi@gmail.com on our webpage if you have additional questions and we will assist you.

## SWIMMING POOL - GENERAL RULES

1. All bathers must wear generally accepted swimming attire.
2. Food is allowed on pool deck only if all trash is promptly discarded. We encourage use of the grassed or picnic areas for consumption of food and beverages. Large items such as pizza boxes, cake boxes, etc. should be discarded directly in the dumpster to minimized bees and hornets around trash receptacles.
3. No pets allowed within the fenced pool area.
4. Chewing gum is not permitted in the pool or on the pool deck.
5. Chairs and lounges are not allowed on pool coping - an area approximately within 3 feet of the pool edge.
6. Any pool furniture moved by a member should be replaced to its original location.  
PLEASE DO NOT DRAG POOL FURNITURE ACROSS THE POOL DECK.
7. Members should lower umbrellas anytime gusty wind conditions are prevalent to avoid injury and damage to pool property.
8. Members are responsible to clean up after themselves: put trash in proper receptacles (pizza boxes and larger items should be taken directly to the dumpster for discard), pick up litter from the deck, lower umbrellas, straighten furniture, put toys away, etc.).
9. Whenever a lifeguard is not on duty to perform pool closing duties, members are responsible to ensure everything is cleaned-up, items put away, furniture straightened, umbrellas lowered, to ensure no one is in the bathrooms, toilets have been flushed, the bathroom water and lights are off and the doors closed, the pool gate is locked and the last vehicle leaving the property locks up the facility gate at the top of the driveway.

10. Whenever a lifeguard is not on duty “**Swim at Your Own Risk**” rules are in effect in addition to these pool rules and those posted in the pool area.

## SWIMMING POOL - SAFETY RULES

1. **No solo swimming is permitted at any time.**
2. **WALK** -- No running.
3. All children aged 10 and under must be accompanied by an adult member when on the club's facilities (pool or tennis courts).
4. Children aged three (3) years or under and non-swimmers of any age are not allowed in the adult pool unless accompanied in the water by an adult or competent swimmer aged 18 or older.
5. No swimming is permitted when a lifeguard is not on duty except during designated adult swim during guarded pool hours or under the “Swim at Your Own Risk” policy.
6. **No glass containers allowed on the pool deck.** Breakable containers are allowed only in the grassed and picnic / social events areas that are away from the pool deck.

*NOTE: If broken glass enters the pool, it is a county regulation that the pool be completely drained and cleaned to ensure all glass fragments are removed. This is a very costly and time-consuming activity. The Board of Directors may levy a fine to the offending Member(s) equal to the cost to complete repairs.*

7. **The main pool gate must always remain closed per Gwinnett County pool regulations.** Please ensure the gate is closed and latched upon both entry and exit of the pool area. The rear pool gate(s) must remain locked and latched at all times during pool operations per Gwinnett County pool regulations,
8. Whenever thunder is heard, everyone must get out of the water, both the main and wading pools, and remain out until such time that 15 minutes has passed since thunder was last heard. The Pool Management company follows county mandates, and the time may be longer than 15 minutes, at which time the lifeguard will provide notification to swimmers that it is safe to return to the pool.
9. Children must not climb over or stand on the brick wall, nor play on the hillside behind the wall at any time. There is an opening in the wall that can be used to retrieve any objects from the hillside behind the wall.
10. Smoking is not permitted within the pool enclosure on the pool deck area except in designates areas: Taj building area (unless reserved by a member for a private function then it is their decision); the upper tennis deck; the grass area beginning approximately 10 feet beyond the deep end of the pool deck; and all areas outside the pool enclosure. Cigarettes, cigars, and tobacco shall not be discarded on the ground.
11. No swimming in the diving well area when the diving board is in use.

- When 'games' such as Marco Polo are played in the deep end of the pool, the diving board entry should be blocked off.
- 12. Only one person allowed on the diving board at a time.
  - Enter the diving board from the steps – do not mount from the side. ○ Divers must dive straight off the end of the board, not to the side.
  - No running, handstands, cartwheels or multiple 'bouncing' are permitted from the diving board.
- 13. The lifeguard stand is for lifeguard use only. Jumping or diving from the lifeguard stand is expressly forbidden.
- 14. Adult Swim - All children through the age of 17 will be required to be out of the pool and away from the pool edge for up to 15 minutes out of each hour, or as required by the lifeguard on duty.
  - Infants and small children may remain in the pool during adult swim as "babes in arms". Any child who does not require "in arms" care will be required to be out of the pool and away from the pool edge during adult swim periods, or as required by the lifeguard on duty.
- 15. Water wings, snorkel tubes, face masks, and soft plastic balls under 12" in diameter are permitted. Air mattresses or other items must meet the approval of the Pool Manager, board member, or lifeguard on duty.
- 16. No pushing or "unsafe horseplay" will be permitted in or around the pool.
  - The Pool Manager, Board members, and lifeguard can determine any act or actions which he/she considers unsafe horseplay and not covered by these rules.
- 17. For disciplinary purposes, any Board Member, Pool Manager, or lifeguard on duty may restrict the use of the pool for the entire day for violations of any of the stated rules.

## SWIM AT YOUR OWN RISK

1. **Pool Rules inclusive of Club Liability Waiver, Safety Rules, and Rules of Conduct** remain in effect.
2. Swim at Your Own Risk hours is anytime a lifeguard is not on duty and the pool is open for membership use.
3. No pool member or guest under the age of 16 may participate in "swim at your own risk" unless accompanied and supervised by a parent, legal guardian, or another adult (18 years or older).
4. Teens who are 16 and 17 years old may swim during "swim at your own risk" without an observer providing there is a minimum of three (3) individuals present.
5. Guest policy remains in effect – any person living within Lockridge Forest cannot be a guest unless approved by the board in advance.



## WADING POOL

1. **The wading pool is for use by children 6 and under ONLY and their guardian(s).**
2. The wading pool is NOT a substitute for the main pool during adult swim periods.
3. All minor children who are not potty trained must wear swim diapers when they are using the pool or within the confines of the pool area.
4. No head-first diving or jumping into the wading pool.
5. All main pool rules which are applicable to the wading pool will govern its use as well.
6. No child shall be left unattended inside the wading pool area. A parent or responsible guardian 16 years of age or older must be always inside the wading pool fence.
7. Per Gwinnett County pool regulations, keep wading pool gate always closed.

## SWIMMING POOL - HEALTH RULES

1. All bathers must shower before entering the pool. If a shower is not available, all bathers must be clean before entering the pool to minimize any foreign matter such as grass clippings, soil, or other debris from entering the pool. A water hose is available for use.
2. Parents are cautioned to have children use the toilet before entering the pool.
3. Persons having a skin disease or inflamed eyes, cold, nasal, or ear discharge will be excluded from using the pool.
4. Persons having open blisters, cuts, or skin abrasions are warned that these might become infected and are advised not to use the pool.
5. Spitting, spouting of water, blowing the nose in the pool is strictly forbidden.
6. No hair pins, bobby pins, or curlers may be worn at any time in the pool.
7. All minor children who are not potty trained must wear swim diapers when they are within the confines of the pool area.
8. Soiled diapers are not to be discarded in any club waste receptacle and are to be taken home for disposal.
9. If anyone is sick or defecates in the pool, immediately clear the pool of all persons, and notify the lifeguard on duty.

Note: An 'accident' in the pool may result in the pool being closed and the water being treated with a high dose of disinfectant. The pool will remain closed until the water chemistry returns to normal operating conditions.

## OUTDOOR FIREPLACE USE

1. The Outdoor Fireplace (aka burn pit) it is open for all Swim & Tennis Club Members to use on an ad-hoc non-reservation basis. On special occasions as authorized by the current Board of Directors, the fireplace may be closed for general use.
2. Never leave a fire unattended. An adult, 18 years of age or older must be always monitoring the fire.



3. Prior to lighting the fire, users are responsible to make sure the water is turned on and a hose is connected and extended to the fireplace.
4. Untreated wood, lumber, log branches, and manufactured fire logs are the only substances allowed to be burned and must fit inside the fireplace pit to be burned.
5. No burning of solid waste, household garbage, petroleum-based products, or any materials that emit a heavy dark or acrid smoke, pressure treated, painted, or varnished wood, yard trash, vegetation trimmings, leaves, or wood containing nails is to be burned in the pit.
6. No burning permitted during any Gwinnett County Fire Band or No Burn days posted on the Gwinnett County web site. You can verify via [GwinnettCountyFireMarshall.com](http://GwinnettCountyFireMarshall.com) or call the automated Outdoor Burning information line at 678-518-4979 for NO Burn Day status. Compliant bonfires, cooking fires, and recreational fires in chimneys and outdoor fireplaces may be burned any day and after dark provided all other criteria and restrictions are applied.  
[https://www.gwinnettcountry.com/static/departments/fire\\_emergency/pdf/outdoor\\_open\\_burning\\_brochure.pdf](https://www.gwinnettcountry.com/static/departments/fire_emergency/pdf/outdoor_open_burning_brochure.pdf)
7. **No burning permitted during windy conditions (wind gusts more than 15 mph).**
8. The fire MUST be doused with water, stirred, and doused again to make sure it is completely out before leaving – NEVER leave any hot embers in the fireplace pit unattended.
9. Any trash that may be on the grounds around the fireplace are to be picked up and discarded into the proper receptacle for disposal. Do not discard cups, paper plates, soda cans, plastic bottles of any kind, or items other than those specified in #4 above in the fireplace.

## PAVILLION & TAJ MAHAL RESERVATION AND GUIDELINES

Availability can be checked on the Facility Reservation Guidelines & Calendar on our club website.

<https://www.lockridgeforestswimtennis.com/facility-reservation-guidelines-calendar.html>

## TENNIS COURT RULES

It is the policy of the Board of Directors to provide maximum usage of the courts in the fairest manner so that all Members and their families have an equal opportunity to play tennis. However, because of the limited number of courts, the Board has established a list of priorities of usage by Members of the tennis facilities. It is obvious that the Club cannot and will not attempt to establish a rule to govern every possible situation. Therefore, each Member desiring to use the courts must exercise common courtesy and understanding that the tennis courts are for the use of all Members:

Court reservation system can be accessed online at [www.lockridgeforestswimtennis.com](http://www.lockridgeforestswimtennis.com), select the TENNIS tab. We use a court reservation system that has been set up on [Reserve My Court](#). Please create an account to reserve a time and get the latest tennis news.

## 1. General

- a. **Courts are to be used for racquet sports only. Pets, bicycles, skates, toys, wagons, skateboards, ball tossing, chairs, etc. are expressly prohibited.** Any other use may cause damage to the courts, resulting in the Member being charged for repairs.
- b. Only players are allowed on the courts. Spectators and those waiting to play must remain outside the court fence. Please keep voices down to avoid distracting the players.
- c. Proper attire must be always worn, including shirts. Only regulation tennis shoes may be worn. Shoes that leave any marks on the court surface are expressly prohibited. Bare feet are not allowed.
- d. Glass containers and smoking are always prohibited on the courts.
- e. Debris may be removed from the courts using air blowers, with respect to other players. Do not use any devices that may damage the court surface. Pressure washers are expressly prohibited.
- f. During inclement weather, each set of courts has two roller squeegees that may be used to dry the courts. Roller squeegees must be returned to their protective enclosures after use.
- g. Benches and scoreboards are provided for player use. Do not move or alter these items.
- h. When play is complete, Members are responsible for emptying court trash cans into the large rolling trash cans at the pavilion or viewing deck. If a rolling trash can is full, please empty it into the dumpster and replace the trash bag. Extra bags are kept in the box on the light pole closest to the pavilion.
- i. When leaving the courts, verify the gates are locked. If the pool gate was opened to access the bathrooms, verify it is locked. If you are the last Member to leave the CLUB, please lock the gate at the top of the hill.

## 2. Usage

- a. Courts are available for use from 8 AM to 10 PM Sunday through Thursday and 8 AM to 11 PM Friday and Saturday.
- b. Court gates should remain locked when not in use. Please turn off court lights when not in use to save electricity.
- c. Member Households in good standing are invited to use the courts with the following limitations:
  - i. A Member Household and their guest(s) may not occupy more than one court at a time.

- ii. Guests are defined as non-dues paying persons. Non-member residents of the Lockridge Forest Subdivision cannot play as guests or be on CLUB property.
- iii. Each Member Household is allowed to bring a guest to the courts a maximum of once per week. This rule does not apply to houseguests.
- iv. Guests must be accompanied by a member while on CLUB property.
- d. Adult Members have priority on all courts Monday through Friday after 5 PM, all day Saturday and Sunday and on holiday weekends (New Years, Easter, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas).
- e. Adult Members may reserve courts to play with any Member during the priority time. Non adult Members may use, but not reserve, courts during the priority time subject to the other provisions of these rules.
- f. 16 years and older is an adult. Children under the age of 16 must be accompanied or supervised by an adult while using the courts.
- g. Practicing alone on a court when Members are waiting to play is not allowed. Reservations for solo practice are prohibited.
- h. Ball machines and other practice equipment are only allowed when the adjacent court is not in use. Please place a mat under machines to protect the court surface.

### 3. Reservations

- a. It is the policy of the CLUB to provide maximum usage of the courts in the fairest manner so that all Member Households have equal opportunity for use of the courts.
- b. Due to the limited number of courts, the CLUB has established priorities:
  - i. Tournaments or special events as determined by the board of directors.
  - ii. ALTA, USTA or another organized team league matches and practices.
  - iii. T2, Ultimate or other organized individual league matches
  - iv. Adult Member reservations
  - v. Non adult court use
- c. Organized teams must confirm with the tennis director(s) there are available courts PRIOR to signing up for a league.
- d. The CLUB uses the [Reserve My Court](#) website to manage reservations. Member Households may create one account to manage their reservations. All courts are reserved via this system unless approved by the Tennis chairmen or board of directors.
- e. Each organized team may schedule practice once a week during the league season. Only one organized team practice may be scheduled per day between all teams. The team may reserve two adjacent courts maximum. Any unused court reservations must be cancelled as early as possible.
- f. Each organized team may schedule a league meet once per week during the season. The team may reserve two adjacent courts for the duration of the meet. If desired, the team may reserve a third court for one match only. Under no circumstances may a team use four courts.

- g. If an organized team makes league playoffs, the above rules are extended for the duration of the playoffs.
- h. Any organized team or organized individual match that becomes extended due to weather delays, long matches or unforeseen circumstances must be allowed to complete.
- i. It is recommended courts be reserved through Reserve My Court before play. Member reservations are limited to one per day, a maximum of 2 1/2 hours and may be scheduled up to 14 days in advance.
- j. Reservations not kept within twenty (20) minutes of the start time are forfeited. Repeated forfeiting may result in reservation privileges being suspended. Please cancel unneeded reservations as soon as possible.
- k. Unreserved courts may be used by Members as needed. Courts must be turned over immediately to Members holding a reservation unless the reservation has been forfeited.

## GOVERNANCE

1. Any Member may, for cause and after having been given an opportunity for hearing by the Board of Directors, be suspended for a period not to exceed three months by a two-thirds vote of the Members of the Board of Directors present at any meeting of the Board or expelled by a three-fourths vote of the entire Membership of the Board. Cause of suspension or expulsion shall, in general, consist of a substantive violation of these rules, or of the By-Laws of the Club, or of gross conduct unbecoming a lady or gentleman or of unsafe behavior that threatens the safety of another Member.
2. Persons may be removed from the pool or tennis court areas for misconduct at the Board or any Board Member discretion or the lifeguard's or Pool Manager's discretion by virtue of the authority given by the Board of Directors in these Rules and Regulations.
3. Fence Sign Advertising:
  - i. Up to 6 advertising signs may be posted along the fence above the pool. This number may be increased by a majority vote of the board up to 12.
  - ii. Signs cost \$250 each per year, due by May 1<sup>st</sup> with invoices sent by April 1<sup>st</sup>. Signs may be removed, and slot reallocated if cost is not received by the pool opening date.
  - iii. Signs must be 6 feet wide by 3 feet tall and constructed of a durable material. Signs must have a frame to ensure stability. Cost of sign creation and maintenance is the responsibility of the advertiser.
  - iv. Slot availability and placement are first come, first serve.
  - v. The board must approve all sign content prior to installation.
4. The Board of Directors shall issue such further rules and regulations as may be required in the interest of the Club.